GOVERNMENT ENGINEERING COLLEGE IDUKKI

MINUTES OF THE 20th MEETING OF THE BOARD OF GOVERNORS

(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)

Date: 25-03-2022   Venue: Online   Time: 11:00 a.m.

Members Present

1.	Prof. A. Veeraragavan, IIT Madras	Chairman
2.	Dr. Vrinda V Nair	Director, SPFU
3.	Sri. Raveendra Kumar, TCS	Industry Nominee
4.	Shri. Ajayan C	Additional Secretary to Government, Higher Education Department
5.	Dr. Jalaja M. J.	Principal
6.	Dr. David Solomon George	Institutional Member
7.	Dr. Roy Francis	Institutional Member

Principal, Dr. Jalaja M. J. welcomed all the members to the 20th Meeting of the Board of Governors, which was held in online mode. Prof. A. Veeraragavan, Chairman, Board of Governors presided over the meeting.

Chairman welcomed all the members to the 20th BoG meeting and summarized the overall status of the activities. Chairman appreciated significant infrastructure developments in the college and improvements in the various college activities. The Chairman invited the TEQIP Coordinator, Dr. Roy Francis to present the agenda items for discussions and approval.

<p style="text-align:center"><u>**Minutes**</u></p>

<p style="text-align:center">**Part A**</p>

<p style="text-align:center">**Procedural**</p>

Item No. A1: Confirmation of minutes of 19th Meeting of BoG held on 25-02-2021.

Minutes of the 19th BoG meeting held on 25-02-2021 were read and approved.

Item No. A2: Report on the action taken/action pending on the pertinent decisions in the Minutes of the 19th Meeting of the Board of Governors held on 25.02.2021.

BoG reviewed and noted the follow up action taken in accordance with the 19th BoG Meeting.

<p style="text-align:center">**Part B**</p>

<p style="text-align:center">**Items for Discussion, Consideration and Approvals**</p>

Item No. B1: Status of Four Funds as on 7-3-2022

The BoG analyzed the details which are given as Annexure B1 and Approved.

Prof. A. Veeraragavan, Chairman, Board of Governors enquired about the reasons for the under utilization of the seed fund and urged to improve the seed fund utilization by faculty members.

Item No. B2: Ratification of expenditure.

The BoG discussed the expenditure incurred since the last BoG Meeting as given in Annexure B2 and approved the same. Chairman, acknowledged the approval requests received from the TEQIP coordinator on the major expenditures incurred after the last BoG meeting. With the concurrence of the BoG members, chairman ratified the expenditures listed under B2 of the agenda notes.

Item No. B3: Action plan.

Month-wise action plan for the Four Fund utilization for the period March - 2022 to March- 2023 is presented and the same is approved.

Item No. B4: Four Funds Re-appropriation.

		Corpus Fund (Lakhs)	Faculty Development Fund (Lakhs)	Equipment Replacement Fund (Lakhs)	Equipment Maintenance Fund (Lakhs)	Total (Lakhs)
1	Balance Amount	3.03	15.9975	10.1	10.7	39.8275
2	Amount Required as per the action plan	19.8136	4.0964	11.985	1.692	37.587
3	Proposed Four Fund re-appropriation	20.00	4.5	13.3275	2.0	39.8275

The TEQIP coordinator presented the Four-Fund re-appropriation proposal as shown above to fulfill the fund requirements as per the presented action plan. The BoG Chairman enquired whether the fund re-appropriation is as per the SPFU guidelines. The SPFU director clarified that the re-appropriation request is in compliance with the norms of SPFU. On confirmation from the SPFU, the BoG Chairman approved the re-appropriation.

Item No. B5: In-house training programmes.

The TEQIP coordinator presented the proposal for the Four-Fund utilization under the four heads. Sri. Raveendra Kumar noted that the corpus fund utilization is increasing due to the governmental lapses in filling the faculty vacancies on time. Sri. Raveendra Kumar also pointed out that the college shall encourage students to join the professional bodies like ACM in addition to IEEE. Principal clarified that the professional body membership scheme is not limited to IEEE; it is open to all standard professional bodies. Sri. Raveendra Kumar asked about the satisfaction level of placement training programmes. The placement office has taken feedback from students about the training programmes and received positive feedback. Also, SPFU director enquired about the beneficiaries of the placement training

programs. The TEQIP coordinator clarified that the training programme is for the entire B.Tech students.

The BoG analyzed the plan which is given in Appendix APP1 and Approved.

Item No. B6: GATE coaching

The BoG Chairman asked for the details of the previous gate coaching results. The SPFU director noted that only two departments submitted the proposal.

Discussed and Approved.

Item No. B7: Remedial classes.

The Chairman enquired the procedure for the identification of the students for the remedial classes and and also enquired if the subject for the remedial classes is handled by different faculties? The HoD ECE replied that courses are identified based on the feedback from series tests and class committee meetings.
Discussed and Approved.

Item No. B8: Maintenance of Equipment.

The BoG analyzed the proposal for the maintenance of equipment which is given in Appendix APP4 and approved.

Item No. B9: Replacement of Equipment.

The BoG analyzed the proposal for the replacement of equipment which is given in Appendix APP4 and approved.

Item No. B10: NBA Accreditation.

Dr. David Solomon George college NBA accreditation coordinator updated the current status. The poor faculty position issues are the reason for the delay in the accreditation of the courses. The pre-qualifier for NBA is to be uploaded in April and possibly in June 2022 Self Assessment Report will be uploaded. The Chairman asked about the eligibility criteria. Principal replied that the promotion list was published and if the posting order is issued, the faculty position will improve. The higher education secretary replied that the posting order will be issued in the next month.

Part C

Reports

Item No. C1: Faculty Position

The TEQIP coordinator presented the current faculty position.

BoG Chairman observed that there is enough faculty strength to go for accreditation in most of the departments. Hence BoG chairman and other members suggested the college to apply for accreditation for a minimum of four departments.

Item No. C2: Faculty Contributions & Achievements

Faculty contributions and achievements are presented. The Chairman expressed satisfaction in the improvements in the faculty publications as part of the international conference conducted in June 2021.

Item No. C3: International Conference

The conference report is attached in the annexure C3. The BoG members congratulated the conference organizers for the successful conduct of the program.

Item No. C4: Result Analysis

The TEQIP coordinator presented the result analysis for B. Tech. First, Second, Third, Fifth, Seventh and Eighth semester students as given in Annexure C4. Sri. Raveendra Kumar requested for graphical representation of the result to get an overall picture quickly. Sri. Raveendra Kumar also suggested that benchmarking is definitely required with respect to other colleges regarding the pass percentage. The TEQIP coordinator assured that these points will be addressed in the future presentations.

Item No. C5: Placement status

The TEQIP coordinator presented the status of placement for the academic year 2020-21 and explained the placement activities. BoG expressed satisfaction in placements of the current year and opined that it should be improved further.

Item No. C6: Placement trainings

The coordinator presented the details of the training program for the students for preparations with regard to placements.

Item No. C7: Students Activity

The student's activities have been presented as per the details attached in the annexure C7.

Part D

Annexure

Item No. D1: LEAP Project

The TEQIP coordinator invited the LEAP Project coordinator Dr. Reena Nair, HoD, Computer Science Department to present the details of the project. Dr. Reena Nair explained about the Learning Engineering through Activity (LEAP) Program to the BoG members. Sri.Raveendra Kumar asked the objectives of the LEAP program. The LEAP program coordinator described the objectives and program execution plan at GEC Idukki.

The LEAP coordinator Dr. Reena Nair requested TEQIP to partly fund the student registration fees mandatory for the initial registration process. The total registration fees per student is Rs.5000/-. The SPFU director clarifies that if funds are available, it may be considered and other members of the BoG agreed for the proposal as per the fund availability.

Item No. D2: Discussions on any other items with the permission of the chair.

Principal put forward the following proposals to the BoG for discussion and approval.

1. Request of Tuition Fee reimbursement of Ph.D programme (QIP)

    (a). Sri. Gladwin Jose Assistant Prof in ECE   - 40400/-
    (b). Smt. Manju R Associate Prof in IT   - 49100/-.

The SPFU director replied that BoG can make a decision in this request. The BoG Chairman asked about any precedence of such requests. The SPFU director agreed to clarify this matter and the BoG decided to defer this request to get further details.

2.   Request of Students Tech fest fee reimbursement
      Students of IT (14 Nos)   - 4000/-(Per Head)
The BoG discussed the details and approved.

3.   Request from Dr. Sunil K S, AP in CSE & Branch Counselor IEEE SB GECI to Reimburse
      100% of the membership fee for the office bearers of different professional societies.
      The SPFU director clarifies that it can be approved if there are funds. The BoG
      Chairman also agreed based on the condition that they will have to be in that post
      for atleast one year.

4.   Request from Prof. Christy James Jose, Associate professor in ECE to reimbursement of
      open access journal paper publication charges for Rs. 78,470/-
      The BoG Chairman opined that it is not encouraged to go with open access paid
      publication.

5.   Request received from Dr. Sunil K S, AP in CSE to enhance the conference paper
      registration fees to Rs. 25,000/-.
      The BoG discussed the matter in detail and requested the College to constitute an
      expert committee to evaluate such requests. The expert committee is to frame a
      general guideline and send the same for formal approval from BoG.

      Dr. David Solomon George expressed vote of thanks to all the members who
      participated in the BoG meeting for their valuable suggestions and the meeting
      concluded at 1:00 pm.

                                                                    (A. VEERARAGAVAN)